

Approved Minutes

Town of King
Town Board Meeting

Monday February 10, 2014

Chairman Steigerwaldt called the meeting to order at 7:00 pm.

Following the pledge of allegiance – roll call of officers was taken. Chairman Bob Steigerwaldt, Supervisors Rick Nieman & Jay Dick, Clerk Andrea Michaud and Treasurer Julie Allen were present

Steigerwaldt/Nieman motion to adopt the agenda as printed. All ayes. **Motion passed**

There was a Steigerwaldt/Nieman motion to approve the January 2014 minutes of the regular town board meeting with the following correction (Jay Dick checking prices, value and STG heat loss on safes) All ayes **Motion passed**

The Treasurer's report for January 2014 showed an identical balance between clerk and treasurer of \$938,217.60 There was a Steigerwaldt/ Nieman motion to enter the treasurer's report into the record. All ayes

There was a Steigerwaldt/Nieman motion to approve the vouchers. All ayes **Motion passed** Steigerwaldt advised the board that Gary said there may be someone interested in doing the plowing for the town. Road contractor Dean Bettinger was also present at the town meeting. Steigerwaldt had met with Dean Bettinger at John Bailey's business to see how Dean's road maintenance company was working out for the Town of Harrison where John Bailey is chairman. The Board discussed the town having Dean Bettinger do the plowing and grading for the town. Dean advised that he would need a 1 year contract which must start no later than May1. He would go out with Gary and go over the roads. Steigerwaldt suggested the town may want to prepare a notice to send all the town residents if a replacement equipment operator could not be found. The notice should also be sent to private road owners making them aware that they will have to hire a private contractor to plow their roads. Dean will get a list of all the towns and the town chairs he does work for to the board. Board needs to get all the figures together as to what the town currently pays for the plowing and grading of the roads and compare those costs to the cost of hiring Dean Bettinger. Dean gave the board a copy of the contract he has with Harrison and also a copy of the list of work he does.

Steigerwaldt discussed the record keeping and billing for the fire calls. He is concerned that there are too many outstanding fire calls that were not collected since 2010. The board should be making all decisions on the collection of the fire calls. The Board would like to see the quarterly fire call reports that the City of Tomahawk sends out. They would like the clerk to put together a fire call log for all fire calls from 2010 to now and give to the town board. There was a Steigerwaldt/Dick motion to require the clerk to present to the full board all quarterly reports, incident reports and accounting to show each individual fire call bill and method of payment or reason for non-collection and the board will make a decision on each fire call. All ayes **Motion passed.**

There was a Steigerwaldt/Dick motion to have the Clerk get each fire call's status going back to 2010 and bring to the next month's meeting.

Steigerwaldt reviewed the town minutes and thought that the minutes had to be approved and signed. The Clerk needs to get minutes to board as soon as possible so that they have enough

time to review before the town board meeting. There was a Steigerwaldt/Dick motion to have the minutes signed by the chair and clerk once they are approved. All ayes **Motion passed** Steigerwaldt discussed seeing the bills before the town board meeting so that the board can review the bills and that if the board has any questions they can check into before issuing and signing the check. If there are any contractor bills that the board would like to see before paying, the clerk can make a copy and send to the board for them to review before issuing a check. Steigerwaldt would like to see a list of the checks before Monday's meeting. The Clerk will send a list to the board before each Monday meeting.

The Board would like to also receive a list of each month's receipts for each month. There was a Steigerwaldt/Nieman motion for the clerk to give the board a list of each month's receipts before each meeting as well. All ayes **Motion passed.**

The Clerk will also look into purchasing a new digital recorder.

Steigerwaldt would like all correspondence to be shared with the board. All grant and permit applications should be given to the clerk to file at the town hall. Steigerwaldt will get copies that he can file to hall. Building permits are given to the clerk by David Hilgendorf. The Board would like to know about any building in the town to better coordinate road construction conflicts. There was a Steigerwaldt/Dick motion for the clerk to share all correspondence with the board. All ayes **Motion passed**

There was a Nieman/Steigerwaldt motion to table the liquor and operators licensing until next month. All ayes

Nieman asked the board about nuisance animals. The Town has no ordinance but Lincoln County does. It was suggested that the resident call Lincoln County. Junk cars were also brought up. The resident should call zoning. Another resident complained about the road and driveway by his home. Jay drove by the area and could not see anything of concern. Another resident called to complain about too much sanding on his road and stated "that the next time the truck sanded too much, someone may shoot its tires out". This was referred to Lincoln County Sheriff.

Steigerwaldt discussed the recycling contract and did get a response about the fuel surcharge. The fuel surcharge is based on what the average diesel fuel costs are in our area. Steigerwaldt requested all invoices from Advanced Disposal 2013 to present. Advanced Disposal will be replacing the unsecured bin.

Steigerwaldt discussed election workers and the clerk advised the board that election workers and their training is her responsibility. They are receiving the necessary training but their wages have not been increased in 3 yrs. The Clerk will check into what other towns are paying their poll workers and let the board know.

Steigerwaldt discussed board of review training and that alternates should also be trained. Jay Dick has a CD for board of review training. Nieman will check with WTA to see when the next board of review training is and will let the board know.

The Clerk will get the ordinance for board of review alternates and have at next month's meeting.

Steigerwaldt wanted to make sure all ordinances were properly posted and when required run in the local newspaper. There was a Steigerwaldt/Dick motion to have all ordinances at next month's meeting. All ayes **Motion passed**

Steigerwaldt questioned authorization of purchases. If anything is needed the employees would go to local businesses to purchase the items and the town would be billed. The town should have a purchase authorization form to provide to local merchants.

All OSHA and posters should be updated.

Steigerwaldt wanted to clarify who had keys to the hall, garage, clerk's office and record room. He recommended that the board have keys to both the garage and the hall. Workers have keys to town hall and garage.

Nieman advised that we will have a meeting at Tomahawk Community Bank on 2/18/14 from 5pm to 9pm with David Long for discussion on a town website. The Clerk will post meeting. If Tom Bishop wanted to do volunteer work on the attic it is fine. There is about 4 feet between the chimney and exterior wall and would benefit from more insulation. Steigerwaldt would like to work with Tom to make more improvements in the attic area.

Steigerwaldt talked to an electrician and he will get prices on the garage and hall wiring including grounding on the well.

Steigerwaldt suggested that the pump be turned off in the cold weather rather than the water. They could rewire the first light switch, so when anyone came in, the first switch would also turn the well pump on when the light is turned on.

Lund driveway will be put on next month's agenda.

Steigerwaldt gave a list of the proposed 2014 road projects to the board to look over. The Town did get highway aids restored on Pickerel Lake Landing Road but it has to be opened up by 3/1/2014 to get aids in 2015. He got a quote from Greg Schoone for \$500-\$700 to open the road up to get the aid. To get the state aids every town road has to be kept open all year long. There was a Steigerwaldt/Dick motion to have Greg Schoone bulldoze open Pickerel Lake Landing Road prior to 3/1/2014. All ayes **Motion passed.**

Julie suggested that we post the tax insert on all the 3 boards. The Clerk asked Julie to send her a copy so that we can post it.

At 9:50 pm there was a Steigerwaldt/Nieman motion to adjourn. All ayes **Motion passed**

Andrea S Michaud, Town Clerk

